Internal Quality Assurance Cell (IQAC)

AQAR

2016-2017

0f

Vimala College (Autonomous)

Thrissur

Submitted to

National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission, Bangalore

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Vimala College, (Autonomous)

1.2 Address Line 1 :

> Vimala College, (Autonomous)

Address Line 2 :

> Thrissur

City/Town :

> Thrissur

State :

> Kerala

Pin Code :

> 680009

Institution e-mail address :

> mail@vimalacollege.edu.in

Contact Nos. :

> 0487-2332080

Name of the Head of the Institution :

> Dr Sr Maries V L

Tel. No. with STD Code :

> 0487-2332080

Mobile :

> 9747510586

Name of the IQAC Co-ordinator :

Dr. Minimol K

Mobile:

9495875418

IQAC e-mail address:

iqacvimala@gmail.com

1.3 **NAAC Track ID**

KLCOGN10094

(For ex. MHCOGN 18879)

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner - bottom of your institution's Accreditation Certificate)

EC (SC)/01/RAR/84

1.5 Website address:

www.vimalacollege.edu.in

Web-link of the AQAR:

http://vimalacollege.edu.in/index/iqac

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	Five Star		19-01-2001	18/01/2006
2	2nd Cycle	A grade	3.3	29-01-2009	28/01/2014
3	3rd Cycle	A grade	3.5	5-05-2014	04/05/2021

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   12/11/2003

1.8 AQAR for the year   2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

 i. AQAR 2013-14 submitted to NAAC on 04/09/2014
 ii. AQAR 2014-15 submitted to NAAC on 24/11/2015
 iii. AQAR 2015-16 submitted to NAAC on 03/11/2016

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC Yes [√] No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [ ] Men [ ] Women [√]

                     Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

                 Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

       Arts [√]   Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [√]

      TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

      Others (Specify) [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [University of Calicut]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   √

College/University with Potential for Excellence   √

DST Star Scheme | UGC-CPE |

UGC-Special Assistance Programme | UGC-CE |

UGC-Innovative PG programmes | DST-FIST   √

UGC-COP Programmes | Any other (*Specify*)   √

2. IQAC Composition and Activities

2.1 No. of Teachers   24

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   2

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2.6 No. of any other stakeholder and community representatives   1

2.7 No. of Employers/ Industrialists   1

2.8 No. of other External Experts   1

2.9 Total No. of members   32

2.10 No. of IQAC meetings held   13

2.11 No. of meetings with various stakeholders: No.   5   Faculty   1

Non-Teaching Staff   1   Students   3   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   √

If yes, mention the amount   Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National 1 State ☐ Institution Level 2

(ii) Themes

Curriculum Designing and Academic Auditing, ICT enabled teaching-Use of interactive Board, Quality Initiatives and Accreditation

2.14 Significant Activities and contributions made by IQAC

- Regular meetings of IQAC members to review and evaluate activities of the college and to discuss and formulate innovative activities based on the departmental Perspective Plan -Vision 2020.

- Meetings with student wing of IQAC and also with stake holders especially student representatives

- Conducted a two-day NAAC sponsored National Seminar on Curriculum Designing and Academic Auditing on August 10 - 11, 2016. There were sessions on curriculum designing, academic auditing, Research, Innovative and alternative strategies for teaching – learning.

- The IQAC conducted departmental auditing to ensure proper documentation of activities

- The IQAC prepared the Annual Quality Assurance Report for the year 2015-16, uploaded on college website and submitted to NAAC

- Conducted Dr Lissy John Irimpan Endowment Lecture Series for parents on 14 February 2017. There were sessions on Mental Health, Physical Health and Cyber Safety. Nearly 700 parents attended the programme

- The IQAC has conducted motivation sessions for PG students to enhance their motivation towards adopting quality learning strategies. 'Student organised Seminars' (SOS) was one such initiative. The IQAC representatives of each class have been motivated to organize seminars under the guidance of IQAC teacher representative /Tutor of each class. The students have selected a specific topic not covered in their syllabus, but deemed appropriate to their discipline/area of study. Seven departments have already organised seminars during 2016-17.

- The IQAC also organised SPARK 2016 which is a research paper presentation competition for PG students on their dissertation

- The IQAC in collaboration with the Social Action Club launched Campus Radio 'Zero Gravity'. The IQAC also organised an orientation and selection of RJs

- The IQAC has been instrumental in formulating proper structure for Value Education for the year 2016-17 and conducted annual assessments.

- IQAC has been actively involved in monitoring of the implementation of Walk with Scholar Programme, Scholar Support Programme and FLAIR. which are the quality initiatives of Kerala Higher Education Council

- IQAC has done preparatory work and training for Green auditing and academic auditing

- The IQAC also conducted information session on faculty progression using Academic Performance Indicators (API) and assisted faculty members in proper documentation.

- The IQAC took part in planning and formulating programmes as part of the celebration of Golden Jubilee of the Institution

- IQAC organised a series of user training for smart boards in order to ensure cent percent usage.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action of the College and IQAC	Achievements
Autonomy and CPE	College initiated its new policies, procedures and activities in the context of its newly conferred autonomous status and College with Potential for Excellence
Automation of admission	Complete automation of admission achieved Classes started for the first autonomous batch on 20/06/2016
Golden Jubilee celebration in a befitting manner	Conducted Golden Jubilee celebrations Planned and implemented educational, social, cultural and spiritual programmes as planned. *Organised Kanivu* (Financial support for for the students of terminally ill parents), *Unarvu* (Providing bicycle for students who come from far-off places) and *Mizhivu*(support for housing)
• Legacy of legends • Arts and Literature Scholastic Conclave	A series of events organised with a purpose of honouring eminent personalities who contributed significantly towards various social causes and to create an opportunity for the

• Social Science Scholastic Conclave • Science Scholastic Conclave	students to interact with them 40 such eminent persons visited the institution including P.K Sreemathy MP, Smt Medha Patkar, Dr Jancy James, Leelavathy Teacher, R Nishanthini IPS, A Kousigan IAS, Manju Warrier and many more from various domains.
'Golden Leaf'- Re-union of Alumnae	Grand reunion of College alumnae in connection with Golden Jubilee Celebrations
Annual re-union of alumnae	As scheduled on second Saturday of every year
Conduct curriculum Designing and Academic Auditing	Organised preparatory activities such as National seminar on Curriculum Design and Academic Auditing and Induction programme for staff
Green auditing	Conducted training for students on Green auditing and selected audit team
Stakeholder feedback	Collected and collated feedback from stakeholders. Arrangements have been made to make it online next year
Review and revise value education module	Reviewed and revised values education module. Conducted an evaluation towards the end of the academic year and prizes were instituted for best performing students
Initiate quality initiatives under the leadership of students	Orientation to IQAC student representatives. Oriented them to initiate Student organised Seminars and conducted seven such seminars(intercollegiate)
Participation in Governance	IQAC Coordinator is a representative in the Academic Council and Governing Council of the college and uses the forum to present its policies and concerns regarding quality enhancement and assurance.
Interface with students	Organised review meetings of the Principal with various departments, committees, clubs and forum and evaluated the activities done by them in the beginning ans conclusion of the academic year
Vimalaotsavu	Grand finale of Golden Jubilee Celebrations of Vimala College with Public Meeting and cultural event by students

* Attached the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The statutory body approved the AQAR

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3			-
PG	13	-	7	
UG	16	-	2	
PG Diploma	1			
Advanced Diploma	1			
Diploma	1			
Certificate	16			
Others				
Total	51		9	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	29 (13 PG, 16 UG)
Trimester	-
Annual	16 (Certificate courses)+ 1 PG Diploma+1 Add-on+1 Diploma

1.3 Feedback from stakeholders* Alumni √ Parents √ Employers √ Students √
     (On all aspects)

     Mode of feedback   : Online ☐ Manual √ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an autonomous college, all departments constituted Boards of Studies of all the subjects and conducted syllabus restructuring. The recommendations of the revision (20 percent changes) were approved by the Academic Council of the College and the same was approved by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

<p style="text-align:center">Part – B</p>

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent
faculty

Total	Asst. Professors	Asso. Professors	Professors	Others
79	63 (60+3 FDP (joined back in the year itself)	16	-	-

2.2 No. of permanent faculty with Ph.D. | 39 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	16	0	0	0	0				

2.4 No. of Guest and Visiting faculty and Temporary faculty | 40 | | | | |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	35	89	12
Presented	28	39	4
Resource Persons	1	5	9

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The IQAC was involved in encouraging faculty members to formulate innovative strategies to make teaching and learning interesting and effective. Each department has initiated certain customized processes suitable for their students.

IQAC introduced and demonstrated webinar as one of the strategies during its national seminar. IQAC organised series of training for teachers on ICT enabled teaching.

Department of Computer Science facilitated supervised group study by their students and introduced Periodic Concepts Assessment Tests. . Department of Zoology started using academic videos as an important part of their teaching. The department also facilitated students to understand and discuss course outcomes. The department strengthened its industrial linkages for academic activities. Peer teaching, bridge course in Accounting, MoU with Tax Study Centre for teaching and learning, peer teaching etc are the strategies of the Department of Commerce. The Department of Economics took up learning strategies to analyse State and Central Budgets in order to enhance students' analytical thinking. All departments took up the task to motivate students to participate in state, national and international seminars and there was a leap in the students' involvement in such events outside the campus.

All the departments formulated add- on certificate courses related to their discipline, and catered the courses to students from other disciplines.

2.7 Total No. of actual teaching days
     during this academic year

| 191 |

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Alternative methods such as open book exam, multiple choice questions etc. were introduced by some faculty members. Double valuation of PG answer scripts was introduced in the autonomous examination system. Online model competitive examination for IIT JAM was conducted by the department of Physics

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development

| | 42 | |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 93 % |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction %	I %	II %	III %	
B A English	49	57	37			94
B A Functional . English	36	42	55.5			97.5
B A Malayalam	38	18	63	8.5		89.5
B A Economics	57	10.5	63.2	14		87.7
B A Sociology	57	12	67	7		86
B.Sc .Mathematics	55	38	40			78
B.Sc. Statistics	33	21	46	12		79
B.Sc. Physics	46	58.7	39.1			97.8
B.Sc. Computer Science	35	17	71	3		91
B.Sc. Chemistry	45	53.3	26.7	4.4		84.4
B.Sc. Botany	45	40	42			82
B.Sc. Zoology	40	33	55	2		90
B.Sc. Family and Community science	30	7	53			60%
B. Com.	58	31.3	67.24			98.27
B.com (self-finance)	40	5	90	2.5		97.5
M. A English	20	10	60	15		85
M. A Malayalam	15	20	80			100
M. A Economics	19	21	74	5		100
M. A Sociology	17		82	18		100
M S W	20		90	10		100
M.Sc.Physics	12	33.33	58.33	8.33		100
M.Sc. Chemistry	12					
M.Sc. Nutrition and Dietetics	11	10	90			100%
M.Com	19	52.6	42	5.4		100%
PG Diploma Nutrition & Dietetics	6	33	50	17		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC conducted a two day national seminar on Curriculum design and Academic Auditing with the support of NAAC. The programme brought together experts to disseminate inputs in the area of Curriculum Design, Academic Auditing, Innovative Teaching Methods, and Integration of Research into teaching, Importance of Benchmarking and Accreditation etc. A webinar was also arranged to interact with a resource person. Teachers from all the departments and also from other colleges attended the function.   It was really an enriching session for the teachers.

Feedback on teaching and learning and research in the campus were obtained through batch-wise meetings of students by the Principal, Faculty Evaluation Reports, Students Feedback Report, Staff Appraisal, and Feedback from Parents and Extended IQAC meeting with members. These feedback reports are taken seriously to evaluate various aspects of the college. The IQAC also acted as a liaison between the academic community and administration in order to improve facilities for students' academic development and welfare.

2.13 Initiatives undertaken towards faculty development

IQAC has constituted a Faculty Enrichment Committee with an objective to formulate strategies and implement sessions for teachers on a regular basis. All faculty members were encouraged to participate in refresher/orientation and other professional development programmes in other institutes and universities.

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	16
UGC – Faculty Improvement Programme	2
HRD programmes	5
Orientation programmes	4
Faculty exchange programme	Nil
Staff training conducted by the university	1
Staff training conducted by other institutions	22
Summer / Winter schools, Workshops, etc.	11
Faculty enrichment programme in the campus	7

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18 (out of which two retired in the month of January and April 2017) (14 Office Staff+ 4 Library staff)	8	Nil	
Technical Staff	12 (11 lab staff + 1 Mechanic)			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC took a leadership role in promoting research climate in the campus. Eg. Meetings of Research and Consultancy Cell, SPARK- the research paper presentation competition for PG students, session on research methodology and academic writing. The college submitted application to the University for the approval of social work department as research centre.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	1
Outlay in Rs. Lakhs	-	-	-	1121800

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	9	-	8
Outlay in Rs. Lakhs	-	800000	-	1110000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	21	17	-
Non-Peer Review Journals	3	2	-
e-Journals	-	-	-
Conference proceedings	1	-	-

3.5 Details on Impact factor of publications:

Range | 0.672-3.99 | Average | | h-index | 2.7 | Nos. in SCOPUS | 2 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1	UGC	11, 21, 800/-	7, 92, 800/-
Minor Projects	2	UGC	19,10,000/-	15, 62, 000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	2016-2017	Kerala State Council for Science Technology & Environment	15, 000/-	Nil
Any other(Specify)	1	KSCSTE (2)	4, 00, 000/-	
Total			34, 31, 800/-	23, 54, 800/-

3.7 No. of books published   i) With ISBN No. | 6 | Chapters in Edited Books | 20 |

                        ii) Without ISBN No. | |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | 1 |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | Ye | CPE | Yes | DBT Star Scheme | |

                 INSPIRE | | CE | | * Any other (specify) | 1 |

    *PRATHEEKSHA IN PHYSICS DEPT.

3.10 Revenue generated through consultancy $\boxed{2, 500/\text{-}}$

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	6	5	2	20
Sponsoring agencies	-	2-UGC 1- NAAC 1- KSCSTE	2- APT 1- KSCSTE	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{36}$

3.13 No. of collaborations International $\boxed{0}$ National $\boxed{5}$ Any other $\boxed{5}$

3.14 No. of linkages created during this year $\boxed{11}$

3.15 Total budget for research for current year in lakhs: NIL

From Funding agency $\boxed{}$ From Management of University/College $\boxed{}$

Total $\boxed{}$

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
15	1	3	3	4	3	1

3.18 No. of faculty from the Institution who are Ph. D. Guides $\boxed{13}$

and students registered under them $\boxed{42}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{5}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NIL

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [45]   State level [7]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [6]

National level [5]   International level [-]

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

NCC Programme Officer Lt Lovji K.N has been awarded the following during 2016-17

- Best Performer in Pre Commission Course to Indian Army- Gold Medal in 2016

- Director Generals Plaque of Honour for Standing First in The Order of Meritat Ota

- Excellence Award for Lectureship and Instructional Practice Instituted by Officers Training Academy

- Vidhyaratna Puraskar 2017 Instituted by Junior Chamber International

- Role Model Lady Award Instituted by Lions Club

- Achiever of the Year Instituted by Cadets Club Thrissur

3.25 No. of Extension activities organized

University forum | Nil | College forum | 20 |

NCC | 2 | NSS | 21 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1	Vimala College has a registered social service organisation ie Vimala Community Extension Centre. This Centre provided the following services this year too. Family Counselling Centre aided by the Central Social Welfare Board provided counselling to 623 individuals during 2016-17. The centre also provides services in destitute Homes (169 sessions), Family Court(257 cases) and Women's Cell (84 cases) of Police Department. The Service Providing Centre for victims of domestic violence is another important service. The Child Guidance Centre supported by the College Management provides counselling to children and their families. Being the nodal organisation of CHILDLINE, Thrissur, and the college offered support to children in need of care and protection.
2	Vimala Community Aid Sponsorship Scheme (VCASS): The College continued the activities of Vimala Community Aid and Sponsorship Scheme which provides educational and personal support to 100 school going children in nearby communities. All the departments participated in conducting regular monthly meetings and development activities for the children and their parents.
3	Departmental extension activities include:- The Department of Computer Science conducted a workshop for school teachers and organized e-learning workshop for administrative staff.
4	The Department of Home Science organized a Community Nutrition Camp named "Manju Malakalil Oru Arogya Veekshanam" for the Tribes of Mananthavadi, Wayanad from 18/07/16-23/07/16. Classes on Nutrition and Health (Food and Health, Anaemia, Diet during Pregnancy and Lactation, Importance of Hygiene, Effects of Alcohol and Smoking) were conducted by M.Sc and P G Diploma in Nutrition and Dietetics students for the Tribes of Mananthavadi.
5	An awareness Class on Balanced Diet, Malnutrition, Effect of Junk Foods, Non Communicable Disease and Importance of Physical Activity respectively for the students of Vimala College on 08/10/2016. Students of I Sem and III Sem Nutrition and Dietetics &P.G. Diploma Nutrition and Dietetics, gave Nutritional counselling and awareness Programme on 20/10/16 at S.O.S Children's Village.
6	PG Diploma Students of Nutrition & Dietetics Participated in an exhibition cum sale on plantain products conducted by Co-operative Public School, Padukkad as part of the annual exhibition and parents meet (2016-17) on 21st January 2017.

7	The Department of Mathematics organised district level workshop on Mathematical Olympiad problems for School students. The Department of Sociology visited welfare organisations in order to create social awareness and social commitment among students. Department of Zoology organised Blood Group Detection Camp and a training for school teachers on topics such as the World of Microbes and types of Microscopes and Wetland-the lifeline of organisms. An assessment of water quality was also conducted in a community (Anchery) where a gold ornament manufacturing unit is functioning. The Science departments jointly organised an exhibition 'Science Gala' on 7-8 December 2016 as part of the College's Golden Jubilee celebrations. The students from many schools in Thrissur visited the venue. An Awareness programme with live show on snakes was conducted with the help of Wild Life Department. A State level Quiz competition was also coordinated by the department. The faculty also involved in the conduct of a state level science aptitude test. The Physics department organised a National Workshop on Electric and magnetic fields in Matter for teachers from various colleges. The Department of Social Work organised 'Parasparyam'- a get together of residents of welfare institutions.
8	The NSS Unit is actively engaged in extension programmes in the neighbourhood communities. The NSS members visited and the welfare institutions such as Asha Bhavan (Home for destitute, mentally ill, Old age Home, and assisted the inmates and staff in maintaining the centres. The NSS also was engaged in disseminating information on waste management, traffic safety, water conservation, digital Literacy, food safety etc to the communities and nearby institutions. A survey on health status of Ward VII of Thrissur Corporation was also an important activity done by NSS. As part of Swachh Bharath activities, the NSS extended its service to nearby communities and institutions such as Govt. Medical College and *Gramin* Library. The students also planted samplings in the neighbourhood communities. '*Mazhavillu*' was a programme organised for the differently abled students in the Government School, Villadom. NSS also organised the observance and celebration of International Youth Day, World Literacy Day, and Day for the Aged, Rashtriya Ekta Divas along with organ donation campaigns and Hair Donation Drives. In connection with Independence Day celebrations, the Unit arranged an honouring ceremony of the Ex-Service men at the college from the Division VII of Thrissur Corporation.
9	The NSS also mobilised resources and extended support to a deserving student to construct a house. (*Snehaveedu* Project)
10	The NCC Unit of the college is also extended its support to the neighbourhood communities. The unit organized an Anti Plastic Drive at District hospital Thrissur. The Cadets distributed 2000 Cloth bags in and around the hospital and educated people on the ill effects of plastic. Cadets participated in the Health Campaign Walkathon organized by the Chamber of Commerce and Walkers Club to spread awareness of 'exercise and physical fitness'.

11	NCC observed Kargil Vijay Diwas to commemorate the sacrifice of the brave soldiers offering flowers and lighting candles at the Smrithi Mandap on 26 July 2016.
12	The Bhoomithra Sena Club organised observance of world wet land day at Govt. Higher Secondary School, Ramavarmapuram. An essay writing competition for the students and also a session on 'wet land the life line of earth' was also organised. The club also conducted sessions on energy conservation.
13	The college community (Students and Faculty Members) extended their support as participants, volunteers and judges in the "The Word" A speech programme for Guinness Book of World Records in Devamatha CMI Public School.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29.26 Acre	Nil	-	29.26 Acre
Class rooms	73	Nil	-	73
Laboratories	16		-	16
Seminar Halls	2	nil	-	3
No. of important **equipments** purchased ($\geq$ 1-0 lakh) during the current year.	14	-	-	14
Value of the equipment purchased during the year (Rs. in Lakhs)	13,11409	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Library and administration is fully automated with the soft wares like DDFS, Libsoft, GJ Infotech, Tally and Convac software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	69870	2701826	608	207228	70478	2909054
All books	74415	--	646	452075	74849	--
Reference Books	2305	--	35	--	2340	--
e-Books	135000	5750	809	--	135809	5750
Journals	190	65420	same	28580	190	98000
e-Journals	6000	5750	237	--	6237	5750
Digital Database	1	-	1	-	2	--
CD & Video	826	--	14	10000	840	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	363	4	186	1 (24 computers)	3	15	209	--
Added	--	--	--	--	--	--	--	--
Total	363	4	186	24	3	15	209	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up- gradation   (Networking, e- Governance etc.)

> DCA, Add on and certificate Courses on Multimedia, e-literacy programs

4.6 Amount spent on maintenance in lakhs:

i) ICT   854040

ii) Campus Infrastructure and facilities   1013918

iii) Equipments   1152059

iv) Others   289445

Total: **3309462**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC is very keen on eliciting feedback from the stakeholders on various support services in the college. These responses were collated and used as valuable information for introducing quality initiatives in the campus.

IQAC organised various stakeholder meetings in the campus. The purpose of the meetings was to encourage the students to avail all the support services in the campus for their academic and personal growth and also to facilitate faculty to be committed and competent to provide such services.

The IQAC Coordinator attended all the staff council and expressed students' views and needs and contributed ideas to improve the quality of education

The activities are given below:

- Motivates students to join various clubs and forums
- Introduced new add-on courses and certificate courses
- Encouraged students to access the N-list facility of the library
- Encouraged students to undergo online courses-MOOC courses
- Encouraged the students to organise seminars and workshops
- Monitored the functioning of student counselling services
- Organised PG students paper presentation completion for arts and science
- Enhances skill development through peer teaching
- Organised scholastic conclave in arts and science
- Tutor elects representatives for IQAC in every class
- Orientation for new students
- IQAC worked in collaboration with Golden Jubilee Celebration Team
- Ensured the service of various units to support students
- Suggest best practices to departments and various units.
- Introduced Scholar Support Programme(SSP) for first year students who are emerging scholars in specific subjects
- Monitored of Walk With Scholar and SSP
- Conducted review meetings of students attending SSP
- Reviewed and assessed the activities of FLAIR Intern and submitted reports to Higher Education Council as requested
- Organised Dr Sr Lissy John Irimpan Endowment parents' awareness programme

5.2 Efforts made by the institution for tracking the progression

- Alumnae meetings
- Group mail of outgoing students
- Meetings & Discussion with retired staff to discuss about alumnae
- Conduct of Departmental Alumnae meetings
- Keep contact with students over phone and social networking sites
- Yearly Alumnae meetings conducted and interacted with the alumnae
- Golden Jubilee special alumnae meet was organised
- All Departments individually meet their alumnae every year. Each Department maintains and updates the alumnae directory.
- Feedback mechanism from employers
- Tutors maintain contact of their wards and document regularly
- Alumnae corner in the college website
- Social networks
- Through CGPT

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
		11 (English), 2 (Chemistry.), 1(Commerce)	Nil

(b) No. of students outside the state

9

(c) No. of international students

Nil

No.	%
0	0
Men

No.	%
	100%
Women

Last Year								This Year							
General	SC	ST	OBC	Muslim	OEC	Physically Challenged	Total	General	SC	ST	OBC	Muslim	OEC	Physically Challenged	Total
1286	340	35	529	130	118	9	2447	1333	310	32	539	119	150	15	2483

The college adheres to the rules and regulations stipulated by the university of Calicut, State Govt. and UGC norms.

Since the college has attained the status of autonomy, admission is done by the college itself. Submission of application is through Online.

5.4 Details of student support mechanism for coaching for competitive examination

The students were given coaching for competitive examination mainly through Career Guidance and Placement Cell and also through departments.

- Aptitude tests – NIIT, IMS
- Civil Service foundation course by TIME
- Certificate course on PSC Coaching by IMS and Bank Coaching by TIME

- The Department of Physics organised coaching for APT Talent Search Examination and NGPE conducted by IAPT Indian Academy of Physics

- Conducted online Model exam such as IIT JAM

No. of students beneficiaries | 107

5.5 No. of students qualified in these examinations

NET | 16 | SET/SLET | | GATE | 2 | CAT |

IAS/IPS etc | | State PSC | 1 | UPSC | | Others |

5.6 Details of student counselling and career guidance

Counselling services were available in the college during the reporting period. A part-time Counsellor was appointed. The services of counsellors of Vimala Family Counselling Centre also extended their service in the campus. Teachers who are competent in providing counselling (eg. Faculty from Social Work Department) also handled students referred by tutors. A counselling room with adequate facilities is available in the campus.

Career Guidance:

The Career Guidance and Placement Cell conducts Orientation Courses for fresher's to acclimatize them to the college culture. The Cell arranged newspaper circulation in the campus at subsidized rates, PAN Card campaigns, aptitude exams, Civil Service Training, PSC/Bank Coaching, Leadership Training Camp and so forth. The Cell is keen on keeping the database of the outgoing students and also plays the role of a mediator to register with recruiting agencies. On-campus recruitment drives include Goan Institute of Communicative English, ICICI Bank, Accenta Education, Access, RK Programmers. Off campus interviews have been conducted to reach out to the community at large. Students are kept informed on off-campus placement programmes by TCS, Infosys, KPMG, CTS, etc. and given essential aid during their registration processes to these prestigious firms.

- ❖ One-day Orientation programme for freshers' on 21 June 2016
- ❖ Three-day Entrepreneurship Awareness Camp jointly organized by KITCO and CGPT Cell – 14-16 July 2016
- ❖ One-day Workshop on Group Discussion and Interview skills by TIME for outgoing students and students who have been shortlisted for SIB – 18 July 2016
- ❖ Orientation programme for final year graduates– 10 Aug 2016
- ❖ Leadership Training Programme by ALTIUS – 10 Dec 2016
- ❖ Financial Literacy campaign - Certificate Course on Fundamentals of Capital Markets by FINMARK – 18-19 Dec 2016
- ❖ Aptitude tests – NIIT, IMS
- ❖ Civil Service foundation course by TIME
- ❖ Certificate course on PSC Coaching by IMS and Bank Coaching by TIME
- ❖ Recruitment Drive by Goan Institute of Communicative English – 14 Oct 2016
- ❖ Recruitment Drive by Accenta Education – 12 Jan 2017
- ❖ Online test for recruitment to Spectrum – 30 Jan 2017
- ❖ Recruitment Drive by RK Programmers - 2 Feb 2017
- ❖ Recruitment Drive by Access – 3 Feb 2017
- ❖ Recruitment Drive for ICICI Bank – 7 Feb 2017
- ❖ Circulation of 'Business Line'
- ❖ PAN Card Campaign – 10 Nov 2016

Department of Commerce organised the following programmes

- Tax study centre, Kochi conducted an awareness session on the relevance of tax practitioners and gave an orientation to certificate course in Diploma in Sales Tax Practice (DSTP) on 17th August 2016.

- Time Institute conducted career guidance program for the second year B.Com students on 23/11/2016.

- Accounts Academy conducted an orientation program for the final year B.Com students.

- ELIMS conducted an orientation program for the final year B.com students on 5th January 2017

- On 27/01/2017, an orientation program was conducted for final year B.Com students by the ICWAI Thrissur chapter.

- On 14/02/2017 Eminent Unique Institute, Thrissur has organised a career guidance programme for the final year B.com students.

- Personality development sessions

No. of students benefitted:

No.	Organisation	No of students placed
1	Goan Institute of Communicative English	28
2	INFOSYS	9
3	Accenta Education	30
4	ICICI	28
5	Access (Academy of Communicative English and Soft Skills)	26
6	SPECTRUM	3(shortlisted)
7	Newgen Knowledge Works Pvt Ltd. (held at Mercy College, Palakkad)	4
8	Connect 2 corporate (held at St. Mary's College, Thrissur)	3
9	ICICI	32

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	320	123	7

5.8 Details of gender sensitization programmes

The college introduced gender sensitisation programmes through UGC Centre for Women Studies, Women Development Cell and both these centres conduct regular gender sensitisation programmes. Apart from this the Department of Sociology also conducted such programmes. The details are given below:

➢ The Centre for women Studies conducted a Certificate Course on Gender Sensitisation with eminent persons as resource persons. Input sessions on status of women in India, Nutrition and Diet, Obesity, Breast Cancer Detection, Women Empowerment etc were organised for students. Training is also provided on Self Defense Techniques, prevention of sexual harassment at workplace etc were organised.

Department of Sociology organised sessions on Women in Politics, Dignity of Girl Child, Women and Environment. Department of Social Work organised a street play and a quiz competition "saluting womanhood' as part of Women's Day celebration.

5.9 Students Activities

5.9.1   No. of students participated in **Sports, Games and other events**

State/ University level | 157 | National level | 59 | International level | Nil |

No. of students participated in **cultural events**

University/State level | 38 D-zone | National level | 6 inter-zone |

International level | Nil |

The D-zone fest for the year 2016-2017 was held between 17th to 21st of March 2017 .Vimala bagged 7th position with 58 points among 95 colleges in Thrissur region and also bagged the Best Women's College title for the year which was a hat-trick win for the past three consecutive years.

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 170 | National level | 16 | International level | Nil |

Cultural: University/state level | 30 D-Zone prizes |

National level | 4 | International level | Nil |

NCC Vimala College received a Commendation Letter from Brigadier Manindher Singh, 57th Brigade congratulating the cadets and expressing the happiness of the Soldiers on duty on the reception of greeting cards for soldiers made by the students of Vimala College.

5.10 Scholarships and Financial Support

Sl. No.	Scholarships	Undergraduate		Post graduate	
		No of students	Amount	No of students	Amount
1	State Matric	5	6250	3	4500
2	Central Sector Scholarship	4	40000		
3	Post Metric Scholarship	36	204240	2	10000
4	District Merit Scholarship	16	20000		
5	Higher Education Scholarship	10	210000	1	40000
6	Single Girl Child			6	126000
7	*Prathibha Puraskaram*	4	66000		
8	Suvarna Jubilee Merit Scholarship	19	190000	6	60000
9	Ex Servicemen	1	3000		
10	Blind/Physically handicapped	1	4000	1	6000
11	*Snehapoorvam*	6	60000		
12	Sanskrit	2	2500		

No of students who availed fee concession during the year : 787

Financial support from Institution: 172 students

Amount: 52, 40,000 (Golden Jubilee fund)

5.11   Student organised / initiatives

Fairs   : State/ University level | 8 | National level | | International level | |

Exhibition: State/ University level**:   8 Science Departments** organised exhibition in connection with golden jubilee celebrations of the college   with the active participation from the students

Vimalotsav

The grand celebration of the golden jubilee year was conducted on 3rd of December 2016. The entry pass was released by Smt. Ajitha Jayarajan, Mayor, Thrissur Corporation and was first pass was first pass was received by Mr.P.V Jose, former PTA President.

The cultural programmes of the *Vimalotsav* was held on 3rd December 2016, inaugurated by the famous Music Director Mr. Ratheesh Vegha. The day presented a wonderful platform for the get-together of students, teachers, management, parents, ex-students, retired staff and other well-wishers of Vimala. A presentation describing the golden voyage of Vimala- 'Green to Gold' was also released on the same day.

5.12   No. of social initiatives undertaken by the students : 15
  ❖ The students mobilised fund to maintain VCASS Project (Education sponsorship for 100 school students in the nearby community)
  ❖ Food Fests: Food fests were organised for fundraising for various social causes.

  ❖ Screening of film for fund raising

  ❖ COMFEST by Commerce students

  ❖ Socio economic survey of EMS Snehabhavan, Villadom by MSW students during their residential camp

  ❖ Activities for the elderly in at Sai Nikethan Old age home Mulamkunnathukavu.
  ❖ *Paarasparyam*- a get-together of residents of *Pakalveedu*, Reach SWASRAYA and St Joseph's special School
  ❖ NSS members performed street play in Vimala College as a part of International Women's Day.
  ❖ Each One Teach One - Learning and Teaching Yoga – for UG and PG

5.13   Major grievances of students (if any) redressed:
Students expressed their concerns and grievances through suggestion boxes, interaction with the Dean of students, Principal, hostel warden etc. Major grievances were related to transportation facilities and hostel facilities. All the grievances were considered seriously and handled properly.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:** We envision the total transformation of young women for their enrichment and of the society at large and the nation as a whole.
> **Mission:** We dedicate ourselves to the mission of training women for academic excellence, development of skill and character formation based on the love of God and service to the society and the country

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Being an autonomous college the syllabi of all programmes have been updated considering the University's guidelines to the autonomous colleges. The same was submitted to the University and secured approval.

A National Workshop on Curriculum Design and Academic Auditing was conducted on 7, 8 august 2016. The workshop was supported by NAAC. There were sessions by experts on curriculum design, Innovative pedagogical strategies, Research and Academic Auditing

6.3.2   Teaching and Learning

- The ICT facilities in the campus were effectively used in order to support teaching-learning process. Peer teaching and remedial classes were implemented in various departments in order to support slow learners.   Department of Statistics and Mathematics organised Bridge courses in order to support students from other disciplines. Deliberate attention was given to enhance understanding on the application of theories. Participatory and experiential learning was adopted by various departments, especial social work and Home Science. Tutorial system was meticulously implemented. The value education curriculum was modified and conducted more systematic manner by introducing internal evaluation. Even though the college did not lose teaching days due to strike or other reasons, the faculty were very keen to organise special classes.   The programmes such as Scholar Support programme, Walk with Scholar etc Additional Skill Acquisition Programme (ASAP) etc continued with the support of Kerala State Higher Education Council.

6.3.3 Examination and Evaluation

An Examination Manual has been prepared by the Academic Council of the College and is approved the University of Calicut. It details the rules and regulations of the conduct of examinations and publication of results

A completely automated Examination Management System (EMS) is introduced. All students are assigned a digital ID using which they can register for examinations. The grades/marks of all the components of internal assessment and end semester examinations are uploaded into this digital portal. The students and parents can access the status of students' progress in terms of academic performance and final results by logging on to this portal using their ID. An examination calendar was prepared and notified well in advance.

Examination pattern consists of at least two internal tests and an end semester examination. This is supplemented by periodical class tests and activities.

Internal assessment consists of two internal tests, attendance, assignments and seminar/viva voce exams. The teachers prepared blue print for the question paper for each course and ensured that assessment of the students was based on all the modules/units.

During the year 2016-17, two sets of end semester examinations have been conducted for the first and second semester of UG and PG programmes as per the examination calendar. . Results have been declared on the scheduled date.

Apart from external examination there are two internal examinations, periodic tests on completion of each chapter/module etc. Individual meetings with parents are another venue for evaluating the progress of each student. The students are encouraged to give their feedback on examination and evaluation through the grievance redressal mechanism.

6.3.4 Research and Development

- Three Research Centres and 14 research guides
- Support faculty to avail FDP - 4 staff members are undergoing FDP during 2016-17.
- Internship programmes for PG students at research centres eg. SITRA by FCS
- Social Work Department submitted proposal to the University for recognition as Research Centre

6.3.5 Library, ICT and physical infrastructure / instrumentation

Vimala College has a fully automated Library with an active Library Club. The library is located in a separate complex in the main building. It is a major learning resource and has an impressive collection of books, periodicals, magazines, digital resources, and audio visual collections. Most of the Departments have their own library to cater to immediate requirements.

Facilities in the Library: Media room, Research cubicles, E-gate register, LCD projector, INFLIBNET, ECHOES- newsletter, Institutional repository, Green Stone Digital Library.

Activities during 2016-17:

- User Education Programmers
- Reading Week (Vayanavaram-2016)
- Book Exhibition
- Conducted a seminar on "Plagiarism and Reference Management System"
- Plagiarism Checking facilities
- Inaugurated a new section for Children's Literature
- One day work shop as part of financial inclusion and digitalized India Campaign, TDCB under the auspices of NABARD.
- Released the new issue of Library Club Publication '**Echoes**'

ICT

In order to facilitate ICT based teaching- learning in all programmes, all the ddepartments are equipped with computers, printers, reprography facility, internet connectivity, LCD projector, and so on. All departments have at least one smart class room. The other facilities provided are TV, tape recorder, digital camera, video camera, and so forth. In addition to common facilities, internet facility is available in every final year PG and UG classes. The students are motivated to watch TED talks and other educational videos. A Campus Radio was initiated under the leadership of IQAC to deliver educational and recreational information and programmes

Physical Infrastructure

During the reporting year, one of the major achievements in the area of infrastructure development of the college is completion of a seven storied building which include class rooms, labs, seminar hall and auditorium. The new auditorium is designed and furnished with state-of–the-art equipment and facilities. The college was able to mobilize considerable contribution from the part of Alumnae to materialize this facility**.** The college also consistently upgrades its physical and learning infrastructure to meet the increasing demand of students. All the departments, hostels, extension centres and other facilities are linked by a central intercom facility and public address system. Notice Boards to display information, a wall mount television, CCTV are effectively used to disseminate information to the students and faculty. Beautiful floral garden, clean and green campus, sports and games facilities, leisure tower, wash rooms, auditorium and seminar halls etc are optimally used by the college students and faculty. There is a separate building for all the extension programmes such as Family Counselling Centre, CHILDLINE, Child Guidance Centre, Creche and Pre-School etc.

6.3.6 Human Resource Management

The College has a policy in the recruitment of staff in line with the government policies. There are separate committees under the leadership of the Principal for the equitable work distribution, time table preparation and class room allotment. Faculty members are given responsibilities as facilitators of Co-curricular and extracurricular activities. There are various working committees and task groups for organising various programmes. Students are also given responsibilities to work as animators of clubs and forums.

6.3.7 Faculty and Staff recruitment

Faculty selection is done on the basis of merit adhering to the norms of the University of Calicut and Govt. of Kerala. Assistant professors on contract were appointed as and when needed. At present, there are 80 teachers under the Government pay roll. The faculty members for UGC funded/self-financing courses are appointed on contract basis. The ratio of teaching to non-teaching, as per Government norms is 3:1. In addition the Management pays the salary for 31 teaching, 38 non–teaching, and 1 technical staff. Hence the existing ratio of teaching to non teaching is nearly 2:1

6.3.8 Industry Interaction / Collaboration

Industry interaction:
All the departments promote industry interaction during the year 2016-17. The Industry interaction is mainly promoted through Career Guidance and Placement Cell. Many industries conducted job recruitment

Industry interaction is promoted through career guidance cell and respective departments. Almost all the departments take up activities in collaboration with government or NGO related to their subject. Students visit and interact for exposure in their discipline at various institutions like bank, Research labs, industry etc. The Department of Social Work has ongoing interaction and academic linkages with NGOs and Government institutions as part of their field practicum. The department also organised a two day state level Academic–Practitioner Interface.

Collaboration: Each department takes up activities in collaboration with other agencies such as government organisations, NGOs and Local Self Governing Institutions. There are collaborations with CMET, KILA, APT, Chetana Media Institute, Agricultural University, Krishi Vignan Kendra (KVK), Govt. children's Home, Senior journalists Forum, Sahitya Academy , Regional Soil Analytical Lab, women's Academy for Self Protection, Gandhi Peace Foundation, INFO PRISM-Institute of Tally Learning, Yuva jana Kshema Board for organizing seminars and workshops

- Students from Economics Department visited Ayurvedic Medicine Factory of "Oushadhi"

FCS
Nutrition education to neighbouring schools

- Hospital internship- weekly to dietary depts.
- Industrial visits
- To acquaint with upcoming technologies, the students of Computer Science were taken to visit the FabLabs, at KINFRA Park, Kakkanad. The students interacted with the employees and they demonstrated the various activities and procedures happening in the organization.

6.3.9   Admission of Students

Criteria

The process of admission is strictly in accordance with the University and State Government norms. 50% of the seats are allotted for open merit, 20% for reservation students (one seat in all subjects is reserved for Lakshadweep students, 10% community quota and the remaining 20 % is Management Quota with a minimum cut off merit. 1% of the merit seats in degree courses are reserved for each UG discipline of the three sections of the physically challenged. Two seats in the merit quota in each discipline are reserved as sports quota. Weightage for NCC, NSS and Ex-service man quota is accorded as per the Government rules.

Being an autonomous college, the college notified its admission through college website and leading newspapers. The admission process is fully automated using Linways software. The college conducted admission for 15 UG and 13 PG programme with a sanctioned intake of 734 and 205 students respectively. Admission was conducted in online mode with the support of linways technologies ltd. The admission procedures were strictly in accordance with the admission rules and guidelines provided by the University of Calicut and Govt. of Kerala from time to time. For the MSW programme the selection was based on Entrance Test, group discussion and personal interview. An admission committee under the leadership of Principal coordinated the entire admission process.

The new students were given orientation by Principal, IQAC Coordinator and faculty members who are in charge of various clubs and other associations. There was also a talk by an external resource person for parents. A campus tour was also arranged for the newcomers under the leadership of senior students.

6.4 Welfare schemes for Teaching and Non-teaching staff:

The welfare schemes includes staff supporting residential facility, nursery-crèche, canteen, transport facility, bank, store, salary advancing in times of need, education fund for children of menial staff, marriage fund for the poor, and other benefits on being part of Staff

Welfare Schemes for Students: Being the golden Jubilee Year of the College, the institution has introduced a number of welfare programmes for students viz, *Unarvu* – Provision of bicycles for students who come from far-off places, *Kanivu*- financial support for students whose parents are terminally ill, *Mizhivu*- support to modify houses of students and support staff.

The National Service Scheme volunteers mobilized financial resources to construct a house for one of the students. The construction of the house was completed in May 2017.

The college also continued the provision of Institutional scholarships, Free ships, Financial aid to students, Free noon meals.

6.5 Total corpus fund generated

Academic year 2016-17: Rs.13,07,509.00

6.6 Whether annual financial audit has been done   :   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Staff council and IQAC
Administrative	No	-	Yes	Staff council and IQAC

6.8 Does the University/ Autonomous College declares results within 30 days? (During the year 2016-17, the institution has students appeared for University Examinations and students appeared for examinations conducted by the college under the autonomous status.

- The results of the UG and PG students under the autonomous stream have been published within 30 days.

   For UG Programmes   Yes [√]   No [ ]

   For PG Programmes   Yes [√]   No [ ]

- The results of the students under the University stream have not been published within 30 days

   For UG Programmes   **Yes** [ ]   No [√]

   For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college established an examination Section with sufficient personnel. Being an autonomous college, the institution prepared an examination manual. The faculty was given orientation on question bank setting. Periodical review of examination procedure was conducted during staff council and faculty meetings. The IQAC and Examination Committee obtain regular feedback from faculty and students of the college.   An examination committee is also monitoring the quality of the activities of the examination wing on a regular basis. A workshop for the faculty is proposed on the Outcome based Assessment which would be organised next academic year. There were serious deliberations on conducting online examinations, open book examinations and other innovative methods.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has nominated eminent and experienced faculty members in the Academic Council and Governing Body of the College and they provide very significant information, advice and recommendations for the promotion of autonomy of the college.

6.11 Activities and support from the Alumni Association

- The Alumnae Association plays a pivotal role in maintaining a very cordial relationship with and among the former students and teachers of the College. The participation and cooperation of Alumnae was commendable during 2016 – 2017 being the Golden Jubilee Year of the College.
- A Grand 50th Reunion was organised along with the Alumnae Accolades 2017 (held in honour of Late Dr. Sr. Cleopatra, Founder of the Association) on 9th July 2016. The celebration named "The Golden Leaf" was inaugurated by Sri. Kochouseph Chittilapilly, Chairman, V-Guard Industries, an illustrious entrepreneur, writer and philanthropist.
- Annual Alumnae re-union (Second Saturday of October)
- The Association in collaboration with the UGC –Centre for Women's Studies and the NSS organized a "Leadership Skill Training Programme for Mothers" on 12 January 2017 at the New Seminar Hall, Vimala College. The core aim of this training was the development of "Leadership Qualities" among mothers.

- The Star of Vimala contest held in honour of Rev. Sr. Stella Maria (Former Principal) to recognise the best outgoing student was organised in January 2017.

  - Alumnae contributed Rs.13, 41, 683/- towards furnishing the new seminar hall

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association of the college is in the forefront of all the activities
of the college. The General Body Meeting of the year 2016-17 was held on 7th September 2016. At the general body meeting, parents expressed their views on infrastructure of the college, staff, and quality of teaching, different activities.. In the interactive session, parents are encouraged to give their feedback and suggest measures for improvement. Eight representatives of the parents were selected to the PTA executive from the General body. Five staff members were nominated by the Principal to the PTA executive. A ten member PTA executive committee including Principal and Vice- Principal functioned for the last year. The PTA executive met five times during the year. The parent-teacher collaboration in the teaching-learning process is one of the main factors that help sustain high quality and excellence Departmental PTA meetings were also arranged in all the departments. The parents also met the tutors and other faculty members and discussed the progress of their children soon after the general body meeting.

An orientation programme for the I UG and I PG students was organized on the first day of their classes. During the session the college insisted the importance of teacher-parent collaboration in order to ensure academic excellence and character formation of the students. Parents' feedback were also collected using a questionnaire.

The PTA extended financial support for infrastructural expansion, scholarships and freeships. PTA contributed rupees one lakh to sports welfare fund. The PTA partially supported financially towards the construction of new academic block. An Award Day was also organized to honour the achievers among students and staff. The Association also conducted a grand retirement function for the teachers who retired from the service last year. The PTA contributed rupees one lakh from PTA fund to provide financial assistance to educate the children of IV grade staff.
The Association actively extended its support to the Golden Jubilee programmes of the College. PTA.

6.13 Development programmes for support staff

The support staff members are encouraged to attend training programs organized by the college and other Institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Vimala College is renowned for its clean green campus and this is achieved through the combined effort of management, support staff and students. The initiatives for this year were insisting students and faculty on reduced use of paper, online submission of assignments, learning materials etc. Preparatory training for conducting Green auditing in the campus was organised. Rare and extinct trees and medicinal plants were collected and planted in the college premises.

The college continued the following activities as well:-

Planting of saplings on various occasions to increase the greenery of the campus
• Each department was given an area in the campus for maintenance
• Use of more solar power
• Rainwater harvesting and waste management
• Setting up of vegetable garden by NSS volunteers and the Department of Botany
• Maintaining the status of plastic free campus.
• Very Well maintained ornamental garden
• Drinking Water Quality assessment by Bhoomithrasena club.
• Clean Green Campus project
• Garden benches

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Review of Vision 2020: Faculty members are requested to review the perspective plan that was formulated last year and encouraged to prepare action plan for 2016-17 based on the plan
- National workshop on Curriculum Design and Academic Auditing: The workshop was sponsored by NAAC and was held on 7-8 August 2016. This was an initiative to bring in ideas related to curriculum enrichment, Innovative teaching methods, Research orientation and Academic Auditing. This was a precursor for the prospective academic auditing process and curriculum designing process
- Initiation of online mode admission process in line with university norms and guidelines
- Formation and Activation of College's own Boards of Studies, Academic Council, Governing Body
- Initiation of programmes as part of Golden Jubilee Celebrations such as Scholastic Conclave, Legacy of Legends in which the Vimala fraternity got an opportunity to interact with world famous personalities in the campus
- Initiation of service projects such as *Unarvu, Kanivu, Mizhivu* as part of the Golden Jubilee Celebrations. The *Unarvu* provided bicycles for students who come from far-off places, *Kanivu* for the students of terminally ill parents and *Mizhivu* for renovating dilapidated houses of students
- *Vimalotsavu*
- Auditorium with State of the Art facilities: The new seminar hall in the Lissieux Building was furnished with modern equipment with the support of Alumane members of the college
- Grand Alumane Re-Union (Golden Leaf) as part of Golden Jubilee Celebrations and honouring outstanding alumnae
- Initiation of Beyond syllabus Scholarly Activities such as Student Organised Seminars
- Initiation of Campus Radio
- Introduction of Question Bank
- Add-on Courses for all IUG students on a subject other that their discipline
- Automation of Examination administration tasks
- Counselling for students especially IUG students who experienced problems related to transition
- *Paarasparyam* 2015" was organized by the Department of Social Work. This programme brought together residents of destitute homes and old age homes at Vimala College and entertained them with games and cultural programmes.
- Department of Social Work organized a State level Workshop on Quality Assurance in Social Work Practice Learning supported by UGC
- Conducted Webinar as part of the national Workshop on Curriculum Design and Academic Auditing
- Sky Watch Programme organized by the Department of Physics

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College and IQAC proposed a plan of action for 2016-17 (as mentioned in the AQAR 2015-16) and the report of action taken is given below:

No	Plan	Action Taken
1	Cater to the requirements of autonomous status and orient a work culture to make the status operational	Steps have been taken to make the autonomous status operational such as: • Meetings of BoS, Academic Council and General Body • Automation of Admission • Automation of Examination • Examination manual as per the rules of University of Calicut • Conducted examination and published results • Orientation to staff on their role, functions, policies and procedures related to autonomy
2	Utilisation of CPE fund	Preparatory work has been done
3	Master plan for Golden Jubilee celebrations	Prepared Master plan for the celebration as a collaborative effort of all the stake holders. Planned and implemented successfully all the programmes such as Legacy of Legends, Scholastic conclaves, Golden Leaf (Grand reunion of alumnae), Alumnae funding for state of the art seminar hall, social welfare programmes such as *Mizhivu, Unarvu, and Kanivu* for students and deserving community members and support staff. Cultural and spiritual programmes were also conducted as planned. A documentary 'Green to Gold' was also made commemorating the developmental milestones of the institution
4	Upgrade PG departments into research centres	The Department of Social Work submitted proposal to the University

5	Introduce new programmes; BSc Psychology and B.Com Cooperation	Pending due to current Government Policy
6	Motivate all departments to apply for international seminars	Information sessions have been conducted
7	Introduction of Online courses	Information sessions have been conducted. Initiated attending online programmes
8	Complete construction of the state of the art seminar hall	Completed construction of 'Marian hall' with the support of Alumnae for interior arrangements.
9	Launch campus radio and campus news	Launched campus radio by revamping existing studio and other facilities
10	Timely appointment of faculty and redefine selection procedure	Appointment of management supported faculty have been made
11	Academic and Administrative Auditing	Preparatory work done. Conducted seminar an information session on academic auditing for all faculty and administrative staff
12	Green auditing	Preparatory work done. Training given to staff in charge and students
13	Conduct feedback and evaluation and make it online	Administered feedback mechanism. Initiated steps to make it online
14	Release a reading material on academic writing	Information session on academic writing was conducted
15	Review and revise value education module	Reviewed and revised.
16	Initiate Quality Circle including IQAC student representatives	Conducted motivation session on quality learning strategies
17	Initiate the process of next accreditation	Continued deliberations on quality initiatives among students and teachers. Discussed new methodology of evaluation as an autonomous college

Conducted faculty enrichment programmes and a session by Dr M.A Baby, IQAC Coordinator of St Joseph's College, Devagiri, Kozhikode for sharing their experiences in the process of |

		accreditation and achievement.
18	Initiate innovative practices	IQAC conducted information session and meetings to motivate faculty and students to initiate innovative activities
19	Organise National Seminar sponsored by NAAC and UGC	IQAC organised NAAC sponsored national seminar on currulum designing and academic auditing and Depts of Mathematics, Chemistry and Social Work organised UGC sponsored national seminars/workshops.
20	Initiate student organised academic activities	Motivated students to organise student organised Seminars\n\nSeven departments have organised such seminars under the exclusive leadership of students

7.3 Give two Best Practices of the institution

Best Practice 1

Title of the practice:

"BUSINESS TRACK"

Goals:

- To identify and honour students from within the state having entrepreneurial acumen and skill
- To provide a platform to enable an integrative learning experience.

Context:

In the present day Entrepreneurship has gained immense importance. The contest was started with a motive to catch them young and to promote budding entrepreneurs among students with talent and business skill. The competition was instituted under the Dr. Sr. Lissy John Irimpan endowment. The evaluation for the competition was made by resourceful business/academic community in Thrissur.

Practice:

The event was started in 2014-15 when it was open to only students of the college. From 2015-16 onwards the events were open to students of other colleges. The competition was conducted in four events as follows:

1. Product Launch – New and Innovative Products/ Process/Service ideas

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2. Product Advertisement – Advertisement Jingle/copy

3. Business Quiz

4. Treasure hunt / Spot dance

Evidence of Success:

- Active participation from Colleges in Thrissur District.

Problems encountered:

- Sponsorship problems in the year 2016-17, due to demonetization

Resources required:

- Finance to meet Prize Money
- Venue to conduct the programmes

Best Practice 2

Title of the Practice:

WATER QUALITY: PUBLIC PERCEPTION AND AWARENESS IN THRISSUR DISTRICT

Goals:

   i. Assess the quality of drinking water.
   ii. Involve students in community based research projects.
   iii. Awareness to the public on the quality of water they use and the importance of rain water harvesting.
   iv. Educate the public on the environmental issues through seminars, exhibitions and documentary films

Context

According to the U.N, by 2025 as many as 500 crore of people will be facing water shortage. Water quality studies are critical for human health. In developing countries four-fifths of all the illnesses are caused by water-borne diseases, with diarrhoea being the leading cause of childhood death. The Quality of water to be ensured in relation to health, agriculture etc. and hence an awareness about the quality of the water is the need of the hour.

Practice

Water samples from the wells, rivers and ponds in rural and urban area from Thrissur District were collected during the pre monsoon, monsoon & post monsoon periods. Physico-chemical parameters such as pH, Alkalinity (ppm $CaCO_3$/l), Calcium (mg/l), Fluoride (mg/l), Chloride (mg/l), Residual chlorine and Nitrate were analysed. An assessment on the amount of coliform bacteria was also carried out as the surface water is a reservoir of a spectrum of pathogenic microorganisms.

Evidence of Success:

The water quality analysis was started in the year 2013 as a part of the programme funded by Bhoomithrasena Club, Dept. of Environment and Climate Change, Govt of India. Bhoomithrasena club members have been actively and enthusiastically participating in the laboratory experiments throughout the period. Then it was extended to a group of students in the Department of Zoology as a part of their project work from the academic year 2014-2015 onwards. Awareness was given to the students, Bhoomithrasena club members and the public on the importance of maintaining the quality of water and rainwater harvesting through seminars, exhibitions and documentary films and a positive feedback is obtained for the same.

Problems encountered and:

- Chemicals for analysis of water quality are very costly
- Shortage of water quality analyzing instruments in the college
- Lack of facility for heavy metal analysis

Resource required
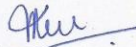
- A fully equipped lab is a prerequisite

8. Plans for Institution for next year (2017-18)

Criterion	Activities
Curricular Aspects	- Establish more State/national and international tie-up for academic activities - Initiate internship programme for UG students - Introduce Soft - skill enhancement programme for II UG for the inculcation of employability skills - Conduct workshop for teachers on Outcome based Learning and Assessment - Start Online Learning Management System such as MOODLE and use of MOOC, NPTEL - Continue Structured stake holder feedback system and its documentation - Make feedback system online - Conduct Course and Programme Review and Feedback - Design and start add-on courses in Local Governance, Human Rights and Law and Fashion Choreography in collaboration with Kerala Institute of Local Administration (KILA), Legal Services Clinic and Alternate Dispute Resolution Centre of govt. Law College and Dream zone respectively - Use of Language lab to be strengthened - Initiate certificate programmed on SPSS and other soft ware packages - Introduce Evaluation Rubric for written assignments and presentations in all the departments

Teaching, learning and Evaluation	• Adopt strategies to attract students from diverse backgrounds • Improve public relations and publicity of facilities in the campus • Popularize use of e-learning and provide facilities for the same • Strengthen Mentoring programme • Implement Transition Plan to support students who join late and also for emerging scholars • Enhance peer teaching to facilitate the capacity of advanced learners • Introduce Outcome based Learning and Assessment • Continue Internal and External Evaluation as per the examination manual • Conduct result analysis and chalk out remedial measures • Introduce reforms in internal examination pattern in order to ensure attainment of learning outcomes • Start more bridge courses
Research, innovations and Extension	• Strengthen activities to sustain the current trend of active research culture • Formulate formal policies and procedures for Research Centres • Economics department to be recognized as research centre • Upgrade facilities for PhD scholars • Provide seed money for research • More teachers to be recognized as research guides • Provide incentives to Management Faculty for publishing in UGC approved journals • Encourage faculty to have publications in SCOPUS, Web of Science etc. • Strengthen departmental extension activities by adopting an integrated model • Adoption of a welfare institution by each department • Introduce community Resource Centre as proposed in CPE • Strengthen / expand collaboration with other research centres and industries • Explore possibilities to initiate start-ups and incubation centres. • Develop formal consultancy services generating revenue • Increase collaborative activities for research and extension • Improve academic linkages with reputed institutions of national and international importance through internships, MoUs etc
Infrastructure and Learning Resources	• Arrangements to make Lissieux Block fully functional • Ensure optimum use of ICT facilities • Continue Library enrichment activities • Refurbish Visitor's Lounge and Principal's Room • Refurbishment of English Language lab • Enhanced Internet access to the students

Student Support and Progression	- Institute scholarship for PG students for research - Conduct special coaching on referencing for research - Institute awards through paper presentation competitions - Strengthen all Clubs and forums - Initiate programmes to improve oratory and debating skills of students - Strengthen NET/SET coaching and for other competitive examinations - Leadership training for students - Conduct open forums for grievance redressal - Strengthen quality Circle of students - Strategic programmes to improve English communication skills - Introduce subsidy for poor students to attend certificate courses
Governance, Leadership and Management	- Review of perspective Plan by each Department - Strengthen faculty enrichment programmes - Mobilisation of funds for students and staff welfare - Timely conduct of meetings of Governing Body, Academic Council and BoS - Regular meeting of Internal Quality Assurance Cell-central as well as departmental - Submission of AQAR 2016-17 - Academic and Administrative Auditing - Design and Implement quality initiatives by IQAC - Activate implementation committees for CPE fund
Institutional Values and Best Practices	- Complete Green auditing - Introduce Green Protocol and make policies for each department - Increase students' involvement in maintaining the campus green and clean - Active participation in Swachh Bharath Mission - IQAC initiated observation visits to other reputed institutions

Dr Minimol K
IQAC Coordinator
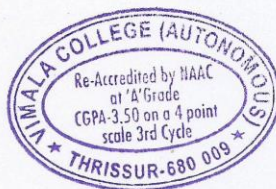
Dr Sr Marriette A Therattil
Principal
PRINCIPAL
VIMALA COLLEGE
(AUTONOMOUS)
THRISSUR-680 009

ANNEXURE

ACADEMIC CUM EXAMINATION CALENDAR 2016-17

Name of Examination	Issuance of admission notification	Commencement of online registration	Date of entrance exam, if applicable	Date of admission	Commencement of semester	Date of notification	Last date for submission of APC	Date of commencement of examinations	End of semester	Last date of uploading internal marks	Date of conclusion of exam (on or before)*	Date of publication of result*
1	2	3	4	5	6	7	8	9	10	11	12	13
UG Courses without Entrance (Semester-CCSS):- BA/BSc/BCom/BBA/BA Afsal Ul Ulama /BSW/BTA/BMMC BSc Microbiology/ Medical Bio-Chemistry/ Medical Lab Technology /Costume &Fashion Designing												
I Semester	02/05/16	20/05/16		05/07/16	11/07/16	22/10/16	02/11/16	22/11/16	22/11/16	19/12/16	07/12/16	15/03/17
II Semester					23/11/16	03/03/17	15/03/17	03/04/17	31/03/17	25/04/17	12/04/17	19/07/17
III Semester					01/06/16	30/09/16	15/10/16	31/10/16	31/10/16	23/11/16	11/11/16	20/02/17
IV Semester					01/11/16	28/02/17	13/03/17	28/03/17	31/03/17	27/04/17	13/04/17	25/07/17
V Semester					01/06/16	27/09/16	07/10/16	25/10/16	31/10/16	18/11/16	08/11/16	15/02/17
VI Semester					01/11/16	15/02/17	03/03/17	16/03/17	31/03/17	20/04/17	06/04/17	14/06/17
UG Courses with Entrance -BHM/BPE (4 year)												
I YEAR	14/04/16	20/04/16	01-15/06/16	05/07/16	11/07/16	22/10/16	02/11/16	22/11/16	22/11/16	19/12/16	07/12/16	15/03/17
II YEAR					23/11/16	03/03/17	15/03/17	03/04/17	31/03/17	25/04/17	12/04/17	19/07/17
III YEAR					01/06/16	30/09/16	15/10/16	31/10/16	31/10/16	23/11/16	11/11/16	20/02/17
IV YEAR					01/11/16	28/02/17	13/03/17	28/03/17	31/03/17	27/04/17	13/04/17	25/07/17
PG COURSES WITH OUT ENTRANCE:- MA/MSc/MCom/MLISc/MTA(Master of Tourism Administration)/PG Diploma Courses (Only 2 Semesters) (Semester-CUCSS and CCSS Pattern)												
I Semester	10/06/16	25/06/16		08/08/16	10/08/16	05/12/16	20/12/16	06/01/17	06/01/17	31/01/17	18/01/17	28/04/17
II Semester					09/01/17	15/06/17	30/06/17	14/07/17	14/07/17	11/08/17	26/07/17	06/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	31/05/17
IV Semester					16/02/17	11/07/17	27/07/17	11/08/17	18/08/17	14/09/17	30/08/17	10/11/17

Name of Examination	Issuance of admission notification	Commencement of online registration	Date of entrance exam, if applicable	Date of admission	Commencement of semester	Date of notification	Last date for submission of APC	Date of commencement of examinations	End of semester	Last date of uploading internal marks	Date of conclusion of exam (on or before)*1	Date of publication of result (*2)
1	2	3	4	5	6	7	8	9	10	11	12	13
PG COURSES WITH ENTRANCE:-M.Sc Food Science and Technology/ MSc Applied Psychology/ MSc Radiation Physics/ MSc Clinical Psychology/ MSc Computer Science/MSc Health & Yoga/MSc General Bio-Technology/ Medical Bio Chemistry/Medical Lab Technology/Medical Microbiology/M.A Folklore /MHA/MCJ (Semester -CUCSS and CCSS Pattern)/Med												
I Semester	14/04/16	20/04/16	01-15/06/16	15/07/16	22/07/16	30/11/16	15/12/16	30/12/16	30/12/16	31/01/17	17/01/17	29/04/17
II Semester					03/01/17	12/06/17	28/06/17	12/07/17	12/07/17	09/08/17	24/07/17	04/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	31/05/17
IV Semester					16/02/17	11/07/17	27/07/17	11/08/17	18/08/17	14/09/17	30/08/17	10/11/17
MCA												
I Semester	14/04/16	20/04/16	01-15/06/16	15/07/16	22/07/16	30/11/16	15/12/16	30/12/16	30/12/16	31/01/17	17/01/17	29/04/17
II Semester					03/01/17	12/06/17	28/06/17	12/07/17	12/07/17	09/08/17	24/07/17	04/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	31/05/17
IV Semester					16/02/17	11/07/17	27/07/17	11/08/17	18/08/17	14/09/17	30/08/17	11/12/17
V Semester					05/08/16	06/12/16	20/12/16	04/01/17	04/01/17	31/01/17	17/01/17	14/04/17
VI Semester					05/01/17	26/06/17	11/07/17	26/07/17	31/07/17	31/08/17	11/08/17	13/11/17
MBA												
I Semester	14/04/16	20/04/16		15/07/16	22/07/16	30/11/16	15/12/16	30/12/16	30/12/16	31/01/17	17/01/17	29/04/17
II Semester					03/01/17	12/06/17	28/06/17	12/07/17	12/07/17	09/08/17	24/07/17	04/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	31/05/17
IV Semester					16/02/17	11/07/17	27/07/17	11/08/17	18/08/17	15/09/17	31/08/17	14/11/17
BPEd												
I Semester	14/04/16	20/04/16		15/07/16	22/07/16	30/11/16	15/12/16	30/12/16	30/12/16	31/01/17	17/01/17	05/05/17
II Semester					03/01/17	12/06/17	28/06/17	12/07/17	12/07/17	09/08/17	24/07/17	09/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	08/06/17
IV Semester					16/02/17	11/07/17	27/07/17	16/08/17	18/08/17	14/09/17	30/08/17	10/11/17

Name of Examination	Issuance of admission notification	Commencement of online registration	Date of entrance exam, if applicable	Date of admission	Commencement of semester	Date of notification	Last date for submission of APC	Date of commencement of examinations	End of semester	Last date of uploading internal marks	Date of conclusion of exam (on or before)*	Date of publication of result*
1	2	3	4	5	6	7	8	9	10	11	12	13
M.PEd												
I Semester	14/04/16	20/04/16	01-15/06/16	15/07/16	22/07/16	30/11/16	15/12/16	06/01/17	30/12/16	10/02/17	25/01/17	05/05/17
II Semester					03/01/17	12/06/17	28/06/17	07/07/17	12/07/17	09/08/17	27/07/17	16/11/17
III Semester					26/09/16	11/01/17	25/01/17	10/02/17	15/02/17	09/03/17	22/02/17	08/06/17
IV Semester					16/02/17	11/07/17	27/07/17	11/08/17	18/08/17	18/09/17	31/08/17	15/11/17
B.Ed.												
I Semester	20/05/16			01/07/16	05/07/16	30/11/16	15/12/16	30/12/16	30/12/16	02/02/17	18/01/17	28/04/17
II Semester					03/01/17	30/05/17	15/06/17	30/06/17	30/06/17	31/07/17	14/07/17	31/10/17
III Semester					05/07/17	30/11/16	15/12/16	21/12/16	30/12/16	02/02/17	18/01/17	05/05/17
IV Semester					03/01/17	25/05/17	13/06/17	23/06/17	30/06/17	31/07/17	11/07/17	01/10/17
MEd												
I Semester	20/05/16			01/07/16	05/07/16	30/11/16	15/12/16	30/12/16	30/12/16	02/02/17	18/01/17	28/04/17
II Semester					03/01/17	30/05/17	15/06/17	30/06/17	30/06/17	31/07/17	14/07/17	31/10/17
III Semester					05/07/171	30/11/16	15/12/16	21/12/16	30/12/16	02/02/17	18/01/17	05/05/17
IV Semester					03/01/17	25/05/17	13/06/17	20/06/17	30/06/17	31/07/17	07/07/17	03/10/17
LLB -3 Year												
I Semester					26/10/16	17/02/17	28/02/17	17/03/17	17/03/17	12//04/17	29/03/17	12/07/17
II Semester	Admissions are being done by the State Govt. Hence the dates Scheduled based on the dates in the previous year's schedule				20/03/17	04/09/17	18/09/17	04/10/17	06/10/17	03/11/17	19/10/17	20/01/18
III Semester					10/10/16	01/02/17	17/02/17	01/03/17	03/03/17	31/03/17	15/03/17	27/06/17
IV Semester					06/03/17	04/02/17	17/02/17	04/10/17	06/10/17	02/11/17	19/10/17	31/01/18
V Semester					26/10/16	14/02/17	01/03/17	14/03/17	17/03/17	14/04/17	28/03/17	07/07/17
VI Semester					20/03/17	29/08/17	18/09/17	29/09/17	06/10/17	31/10/17	16/10/17	31/12/17

Name of Examination	Issuance of admission notification	Commencement of online registration	Date of entrance exam, if applicable	Date of admission	Commencement of semester	Date of notification	Last date for submission of APC	Date of commencement of examinations	End of semester	Last date of uploading internal marks	Date of conclusion of exam (on or before)*	Date of publication of result*
1	2	3	4	5	6	7	8	9	10	11	12	13
LLB -5 Year												
I Semester					20/09/16	03/01/17	19/01/17	03/02/17	03/02/17	09/03/17	17/02/17	31/05/17
II Semester					06/02/17	18/07/17	04/08/17	18/08/17	18/08/17	15/09/17	31/08/17	13/12/17
III Semester					21/09/16	02/01/17	20/01/17	01/02/17	03/02/17	13/03/17	15/02/17	31/05/17
IV Semester					06/02/17	14/07/17	31/07/17	14/08/17	18/08/17	11/09/17	25/08/17	08/12/17
V Semester					26/10/16	17/02/17	28/02/17	17/03/17	17/03/17	12//04/17	29/03/17	12/07/17
VI Semester					20/03/17	04/09/17	18/09/17	04/10/17	06/10/17	05/11/17	19/10/17	25/01/18
VII Semester					26/10/16	17/02/17	28/02/17	17/03/17	17/03/17	12//04/17	29/03/17	12/07/17
VIII Semester					20/03/17	04/09/17	18/09/17	04/10/17	06/10/17	03/11/17	19/10/17	20/01/18
IX Semester					26/10/16	14/02/17	01/03/17	14/03/17	17/03/17	14/04/17	28/03/17	07/07/17
X Semester					20/03/17	29/08/17	18/09/17	29/09/17	06/10/17	31/10/17	16/10/17	31/12/17
LLM												
I Semester					23/03/16	25/10/16	15/11/16	25/11/16	25/11/16	24/12/16	09/12/16	15/03/17
II Semester					28/11/16	28/02/17	16/03/17	30/03/17	31/03/17	05/05/17	14/04/17	31/07/17
III Semester					22/06/16	15/10/16	30/10/16	15/11/16	15/11/16	15/12/16	30/11/16	10/03/17
IV Semester					16/11/16	23/02/17	15/03/17	23/03/17	31/03/17	28/04/17	12/04/17	30/06/17
M.Tech												
I Semester					01/09/16	06/12/16	21/12/16	06/01/17	06/01/17	08/02/17	20/01/17	02/05/17
II Semester					18/01/17	20/05/17	10/06/17	20/06/17	23/06/17	22/07/17	07/07/17	13/09/17
III Semester					11/07/16	13/10/17	02/11/17	14/11/17	18/11/17	08/12/17	21/11/17	02/03/18
IV Semester					06/12/16	28/03/17	14/04/17	28/04/17	05/05/17	30/05/17	12/05/17	31/07/17
MPhil												
I Semester	28/11/15	28/11/15	18/12/15	31/12/15	01/01/16	30/05/16	15/06/16	30/06/16	30/06/16	18/07/16	07/07/16	30/09/16
II Semester					01/07/16	30/11/16				31/12/16		
B.Tech												
I & II Semester					03/08/16	28/02/17	17/03/17	31/03/17	31/03/17	04/05/17	17/04/17	02/08/17
III Semester					01/06/16	24/10/16	10/11/16	24/11/16	30/11/16	23/12/16	07/12/16	03/04/17
IV Semester					01/12/16	03/04/17	21/04/17	03/05/17	05/05/17	31/05/17	17/05/17	01/09/17
V Semester					15/06/16	07/10/16	21/11/16	07/11/16	11/11/16	08/12/16	21/11/16	04/03/17
VI Semester					28/11/16	21/03/17	11/04/17	21/04/17	28/04/17	26/05/17	10/05/17	30/08/17
VII Semester					06/06/16	01/10/16	20/10/16	01/11/16	04/11/16	08/12/16	18/11/16	30/03/17
VIII Semester					22/11/16	22/08/17	07/04/17	21/04/17	28/04/17	27/05/17	11/05/17	20/07 /17

Name of Examination	Issuance of admission notification	Commencement of on line registration	Date of entrance exam if applicable
1	2	3	4
Ph.D	28/11/15	28/11/15	17/12/15

COURSES TO WHICH NO CLASSES ARE BEING CONDUCTED-(SUPPLEMENTARY EXAMINATIONS ONLY)

Name of Examination	Date of Notification	Date of Commencement of Examination	Date of conclusion of exam (on or before) *	Date of publication of result (60/90 clear working days after the end of the exams) *
MA/MSc Previous	06/01/16	03/05/16	03/06/16	19/09/16
MA/MSc Final	06/01/16	12/04/16	12/05/16	29/07/16
M.Com I & II Semester	06/01/16	03/05/16	03/06/16	19/09/16
M.Com III & IV Semester	06/01/16	12/04/16	12/05/16	03/08/16
Final year BA/ B.Sc/ B.Com / BBA/BCA	06/01/16	20/04/16	20/05/16	01/07/16
I & II year BA/ B.Sc/ B.Com / BBA/BCA	06/01/16	03/05/16	03/06/16	19/09/16
Afsal-Ul-Ulama Preliminary I year	06/01/16	03/05/16	03/06/16	19/09/16
Afsal-Ul-Ulama Preliminary II year	06/01/16	20/04/16	20/05/16	03/08/16
Adi-bi Fazil Preliminary	06/01/16	03/05/16	03/06/16	19/09/16
Adi-bi Fazil Final	06/01/16	20/04/16	20/05/16	03/08/16

* For programmes with Practical, Viva Voce, Project etc. exams may go beyond the stipulated date.
* For courses with Practical, Viva Voce, Project etc publication of results may extend beyond the stipulated date.

MBBS							
	Will be notified on request from the supplementary candidates						
BHMS							
	Will be notified on request from the supplementary candidates						
B.A.M.S							
	Will be notified on request from the supplementary candidates						
B.D.S.							
	Will be notified on request from the supplementary candidates						
B.Pharm							
	Will be notified on request from the supplementary candidates						
BPT							
	Will be notified on request from the supplementary candidates						

Details of Election and other Cultural Activities

Sl. No.	Activities	Schedule
1	College Union Elections	July Last week/August first week
2	University Union Elections	27-06-15
3	Zonal Festivals	January 3rd & 4th week
4	Inter Zone	February 3rd and 4th week
5	International Students Festival	November 2nd week
6	Anti ragging campaign	June 2nd week and August 3rd week

Date of issue of Provisional Certificate: within 5 clear working days for Alpha Numerical (Digital) and 25 clear working days for Numerical register numbers after publication of result.

Date of issue of Provisional Certificate and consolidated mark list of B.Tech: within 30 clear working days after publication of result

Date of issue of Degree Certificate : Degree Certificate will be issued immediately after awarding the degree by the Senate, based on the mode of application.

Sd/-   Sd/-   Sd/-   Sd/-   Sd/-

DIRECTOR DOA   **DEAN SW**   **CONTROLLER OF EXAMINATIONS**   **REGISTRAR**   **PRO VICE CHANCELLOR**

Note : Dates are subject to change due to unforeseen contingencies such as natural calamities, system break down, network/power failure etc. For confirmation of dates/ schedules please see University notification/press release/University website or contact PRO/PB/Enquiry office/Information centres of the University.

VIMALA COLLEGE (AUTONOUMOS) THRISSUR

EXAMINATION CALENDAR 2016-17

VC CBCSS UG PROGRAMMES

Semester I: June 20 to Nov.11.2016 (92 Working Days).

Date	EVENT	REMARKS
20.06.2016	Commencement of Semester I	
	1st internal Examination	After 33 working days
08.08.2016	Common Course English I	1.5 hours
09.08.2016	Common Course English II	,,
10.08.2016	Common Language	,,
11.08.2016	Core Course	,,
12.08.2016	Complementary I	,,
16.8.2016	Complementary II	,,
17.08.2016	Complementary II	,,
	2nd Internal Examination	After 65 working days
3.10.2016	Common Course English I	1.5 hours
4.10.2016	Common Course English II	,,
5.10.2016	Common Language	,,
6.10.2016	Core Course	,,
7.10.2016	Complementary I	,,
13.10.2016	Complementary II	,,
14.10.2016	Complementary II	,,
	External Examination	3Hours
28.10.2016	Common Course English I	,,
31.10.2016	Common Course English II	,,
2.11.2016	Common Language	,,
4.11.2016	Core Course	,,
7.11.2016	Complementary I	,,
8.11.2016	Complementary II	,,
9.11.2016	Complementary II	,,
10.11.2016	Valuation Camp	
11.11.2016	Valuation Camp	
11.11.2016	End of Semester	
8.12.2016	Publication of Results	

VIMALA COLLEGE (AUTONOUMOS) THRISSUR
EXAMINATION CALENDAR 2016-17
VC CBCSS UG PROGRAMMES
Semester II: November 14 to March 31, 2017(90 Working Days).

Date	EVENT	REMARKS
14.11.2016	Commencement of Semester II	
	1st internal Examination	After 32 working days
05.01.2017	Common Course English I	1.5 hours
06.01.2017	Common Course English II	,,
09.01.2017	Common Language	,,
10.01.2017	Core Course	,,
11.01.2017	Complementary I	,,
12.01.2017	Complementary II	,,
13.01.2017	Complementary II	,,
	2nd Internal Examination	After 69 working days
09.03.2017	Common Course English I	1.5 hours
10.03.2017	Common Course English II	,,
13.03.2017	Common Language	,,
14.03.2017	Core Course	,,
15.03.2017	Complementary I	,,
16.03.2017	Complementary II	,,
17.03.2016	Complementary II	,,
	External Examination	3 Hours
28.03.2017	Common Course English I	
30.03.2017	Common Course English II	,,
03.04.2017	Core Course	,,
05.04.2017	Common Language	,,
07.04.2017	Complementary I	,,
10.04.2017	Complementary II	,,
12.04.2016	Complementary II	,,
12.04.2017	End of Semester	
24.04.2017	Valuation Camp	
28.04.2017	Valuation Camp	
30.06.2017	Publication of Results	

Note : Dates are subject to changes due to unforeseen events. For confirmation of dates/ schedules please see College notification/College website or contact Enquiry office/Examination Office of the College.

Sd/-   Sd/-

Controller of Examination   Principal

VIMALA COLLEGE (AUTONOUMOS) THRISSUR

EXAMINATION CALENDAR 2016-17

VC CSS PG PROGRAMMES

Semester I: July 11 to Nov.25, 2016 (91 Working Days).

Date	EVENT	REMARKS
11.07.2016	Commencement of Semester I	
	1st internal Examination	After 32 working days
29.08.2016	Course 1	1.5 hours
30.08.2016	Course 2	,,
31.08.2016	Course 3	,,
01.09.2016	Course 4	,,
02.09.2016	Course 5	,,
	2nd Internal Examination	After 71 working days
28.10.2016	Course 1	1.5 hours
31.10.2016	Course 2	,,
01.11.2016	Course 3	,,
02.11.2016	Course 4	,,
03.11.2016	Course 5	,,
	External Examination	3Hours
14.11.2016	Arts : Course 1	,,
16.11.2016	Course 2 Science : Course 1	,,
18.11.2016	Course 3 Science : Course 2	,,
21.11.2016	Course 4 Science : Course 3	,,
23.11.2016	Course 5 Science : Course 4	,,
24.11.2016	Valuation Camp	
25.11.2016	Valuation Camp	
25.11.2016	End of Semester	
23.12.2016	Publication of Results	

VIMALA COLLEGE (AUTONOUMOS) THRISSUR
EXAMINATION CALENDAR 2016-17
VC CSS PG PROGRAMMES
Semester II: Nov. 28 to March 31, 2017(81 Working Days excluding exams).

Date	EVENT	REMARKS
28.11.2016	Commencement of Semester II	
	1st internal Examination	After 32 working days
19.01.2017	Course 1	1.5 hours
20.01.2017	Course 2	,,
23.01.2017	Course 3	,,
24.01.2017	Course 4	,,
25.01.2017	Course 5	,,
	2nd Internal Examination	After 67 working days
24.03.2017	Course 1	1.5 hours
27.03.2017	Course 2	,,
28.03.2017	Course 3	,,
29.03.2017	Course 4	,,
30.03.2017	Course 5	,,
31.03.2017	End of Semester	
	External Examination	3 Hours
19.04.2017	Course 1	,,
21.04.2017	Course 2	,,
24.04.2017	Course 3	,,
26.04.2017	Course 4	,,
28.04.2017	Course 5	,,
8.05.2017	Practical I	,,
10.05.2017	Practical II	,,
11.05.2017	Viva Voce	
04.05.2017	Valuation Camp	
05.05.2017	Valuation Camp	
30.06.2017	Publication of Results	

Note : Dates are subject to changes due to unforeseen events. For confirmation of dates/ schedules please see College notification/College website or contact Enquiry office/Examination Office of the College.

Sd/-   Sd/-

Controller of Examination   Principal

Teacher Evaluation by the Students

Periodic evaluation of faculty is done by the students and the Principal analyses the evaluation sheets with the help of Vice Principal. Each teacher is assigned a grade point and the level of performance. The evaluation results for the academic year 2016-2017 are given below.